

III Forks Prime Steakhouse

180 N Field Blvd. Chicago, IL 60601 | www.3forks.com



Employer Description:

III Forks Steakhouse offers a contemporary take on the classic upscale steakhouse, nestled in Chicago's Lakeshore East. III Forks Steakhouse is a modern steakhouse restaurant sizzling with style. We offer a lively bar and lounge area serving USDA Prime beef, ocean-fresh seafood as well as lighter, local favorites. The inviting foyer welcomes you with an array of over 3,000 fine wines from the spectacular glass wine room. We have tables with breathtaking views overlooking the park and three exquisite private dining rooms.



Job Descriptions: We are looking for energetic, positive, outgoing personalities with experience in the service industry. You must be dependable and punctual. Calling off work is not an option. If you are willing to work multiple positions, then that a plus. All employees must get their Food Handler's Certification, and their BASSETT Certification before arrival. There are **approximately 24 positions available**.

Servers are responsible for waiting on customers, answering questions, writing down lunch and dinner orders, serving food and drinks, refilling water, dealing with U.S. currency, and setting and clearing tables. The **wage is \$6.25/hour + tips**.

Server Assistants are responsible for waiting on customers, answering customer questions, setting up and clearing tables, and assisting servers. The **wage is \$6.25/hour + tips**.

Food Runners are responsible for helping to set tables, deliver food/drink orders, and additional kitchen/busser duties as needed. The **wage is \$6.25/hour + tips**.

Barbacks are responsible for stocking the bar with liquor, ice, glassware, beer, garnishes and so on. You will be ensuring there is plenty of clean glassware, collecting empty glasses, and keeping the premises clean. The **wage is \$6.25/hour + tips**.

Hosts/hostesses are responsible for helping customers, seating them, taking their orders, using a cash register, and keeping the host station clean. You should also be prepared to help out where needed and in general help keep the restaurant clean and running smoothly. The **wage is \$12.00/hour**.

Work Hours: You should expect to work between **32 – 40 hours/week**. We make the schedule every week and post it on Fridays. Our workweek goes from Tuesday to Monday. The schedule is built around volume, and we try to give all employees the shifts they need. We also use Hotschedules so employees can drop, add, or trade shifts. We are weather based in the summer, so rain can affect hours. All employees are notified through hotschedules or texted directly of any shift changes.

Work Start Dates: You should plan your U.S. arrival so you can begin working May 15 – June 1.

Work Finish Dates: We are looking for candidates who can stay as late as possible. You must be willing to work into **September**. We can give you time off to travel during your program so that you can work into September. We require at least two weeks notice of your final day of work. You should be as upfront and honest as possible about your final day of work.

Uniform: You are required to provide your own black non-slip shoes, black pants (no jeans), black button down, collared, long sleeve shirt, black tie, & a black polo (for working outside). We provide you with a vest.

Interviews: We are able to interview and hire friend groups, but not couples.

Housing Information: We do not provide housing accommodations, but we are able to assist you with your housing search. We can give you information on a couple housing companies. In the past participants have had success using Airbnb, Craigslist, Chicago Apartment Finders, etc.

Area Description: Chicago, on Lake Michigan in Illinois, is among the largest cities in the U.S. Famed for its bold architecture, it has a skyline punctuated by skyscrapers such as the iconic John Hancock Center, 1,451-ft. Willis Tower (formerly the Sears Tower) and the neo-Gothic Tribune Tower. The city is also renowned for its museums, including the Art Institute of Chicago with its noted Impressionist and Post-Impressionist works.

